

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Board of Education

Diane E. McBride, President
Pamela J. Reinhardt, Vice President
Robert C. Bower
Jean M. Chaudari
Rosie B. Mitchell
Sue A. Smith
Phyllis P. Wickerham

Meeting Minutes For: APRIL 9, 2013

Ninth Grade Academy
Diana "Dee" Strickland Conference Room
2000 Lehigh Station Road
Henrietta, New York

J. Kenneth Graham Jr., Ph.D., Superintendent of Schools
Karen A. Flanigan, School District Clerk

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services
Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
Mr. George DesMarteau, School Attorney
Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. Andrew Whitmore, Executive Director, School Finance
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited and introductions were done. Mrs. Smith was absent. During agenda review, Dr. Graham added Communication Plan for NYS Testing (#8A-4) and Administrative Meetings (#8A-5) to the agenda. There were no announcements.

Call to Order

2. Board Member Report from Student Representative(s)

Naomi Campbell reported on: Link Crew (now accepting applications), Symphonic Band (holding a fundraiser for its trip to NYSSMA), AP exams (in four weeks), Junior Prom (May 11), Senior Ball (May 31), and the dodge ball tournament (everyone had a good time).

Student Representative(s)

3. Public Forum

No one came forward to address the board.

Public Forum

4. Consent Agenda Items for Routine Matters (Reference Appendices #4A-H)

- A. Report of bills audited and paid during March 2013
- B. Action pertaining to the award of bids:
 1. Nurse supplies
 2. Athletic supplies
 3. Plumbing supplies
- C. Action pertaining to approval of an increase in daycare fees effective June 24, 2013
- D. Action pertaining to approval of a donation
- E. Action pertaining to approval of an overnight field trip
- F. Action pertaining to approval of an international field trip
- G. Action pertaining to approval of CSE/CPSE recommendations
- H. Action pertaining to approval of minutes of the Board of Education meeting(s):
 1. Minutes of the meeting of March 26, 2013
 2. Minutes of the special meeting of April 1, 2013

Consent Agenda

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #4A-H
MOVED: Mrs. Chaudari
SECONDED: Mr. Bower
MOTION CARRIED: 6-0**

5. Action pertaining to approval of Personnel Actions (Reference Appendix #5)

Personnel
Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS
MOVED: Mrs. Wickerham
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 6-0**

6. Monroe #1 BOCES Annual Election and Budget Vote (Reference Appendices #6A-B)

Monroe #1 BOCES
Annual Election and
Budget Vote

- A. Action pertaining to approval of a resolution casting one vote for the election of Lafayette Eaton, resident of the East Rochester Union Free School District; Linda Monte, resident of the Pittsford Central School District; and D. Bryan Buttram, resident of the Rush-Henrietta Central School District, as members of the Monroe #1 BOCES board for a term of office which will begin on July 1, 2013, and end on June 30, 2016
- B. Action pertaining to approval of a resolution to approve the proposed BOCES administrative budget in the amount of \$5,082,690 for the 2013-2014 fiscal year

**MOTION PERTAINING TO APPROVAL OF A RESOLUTION
CASTING ONE VOTE FOR THE ELECTION OF LAFAYETTE
EATON, LINDA MONTE, AND D. BRYAN BUTTRAM AS
MEMBERS OF THE MONROE #1 BOCES BOARD FOR
A TERM OF OFFICE WHICH WILL BEGIN ON
JULY 1, 2013, AND END ON JUNE 30, 2016 AND
TO APPROVAL OF A RESOLUTION TO APPROVE
THE PROPOSED BOCES ADMINISTRATIVE
BUDGET IN THE AMOUNT OF \$5,082,690
FOR THE 2013-2014 FISCAL YEAR
MOVED: Mrs. Reinhardt
SECONDED: Mrs. Wickerham
MOTION CARRIED: 6-0**

7. Workshop – Budget Communication (Reference Appendices #7A-C)

Workshop –
Budget
Communication

- A. Communication Plan
 - Dr. Graham said it's pretty straight forward and some potential adjustments would be made (e.g. trying to use fire house billboards).
- B. Budget Message
 - Dr. Graham reviewed the budget message and explained how he used it at the Rotary presentation.
- C. Budget Presentation Handout
 - Dr. Graham asked what board members would like to use for their handout at parent group meetings. Board members would like to use both documents. Dr. Graham said his recommendation to BAC was very well received.

Dr. Graham said the average tax rate increase in Monroe County this year will be 2.84 percent. Rush-Henrietta's will be the fifth lowest in the county. He also said there will be a draft of the *Budget Newsletter* at the next board meeting.

8. Superintendent's Report

A. Written Information (**Reference Appendices #8A, 1-5**)

1. Summer School – Intercession Report
There were no questions.
2. Interscholastic Sports – Winter Report
There were no questions.
3. Extracurricular Activity Stipends – Third Quarter Report
There were no questions.
4. Communication Plan for NYS Testing
Dr. Graham provided an overview of the document. The expectation is that students will not perform as well as in past years, but we have to understand that the tests are more rigorous and students are being asked to take them for the first time. He said it will take about three cycles before the tests provide good reads. Dr. Graham believes the district is in great shape and that we've done everything we can possibly do. He does expect a decline, but is not really worried about it. He also talked a little about APPR, the letter being sent to parents, and guidelines about how teachers should talk to students. State testing begins next Tuesday.
5. Administrative Meetings
Dr. Graham thought board members may like this for their calendar preparation. He provided an explanation to this year's format. Board members are welcome to attend any session, but he would like them to attend the Strategic Planning Forum. He noted that the APPR recertification will be part of the summer meetings this year and the staff kickoff meeting will be held from 8 to 9:30 a.m. Wednesday, August 28.

B. Oral Information

- Dr. Graham provided an update on the Crane principal position. He is expecting to have a recommendation at the May 14 board meeting. The principal position is on the same schedule as that of the Special Education coordinator position.
- The Henrietta Chamber of Commerce awards will be held Wednesday, May 8. Board members were asked to RSVP and provide their dinner selection to the school district clerk.
- Dr. Graham will send talking points to Mrs. Chaudari for Thursday's board breakfast at the Senior High School.
- Mrs. Anselme shared some good news regarding the "Smile for a Lifetime" program that an area dentist is initiating with the district. She provided an explanation of the program and said of the five applications received, three were approved and two did not qualify. The families will be contacted with the good news. She said she provided the organization with two additional applications.

9. New Business

- A. Elmer Gordon Scholarship Scheduling
Board members will provide their top five picks to Mrs. Reinhardt for tallying.
- B. Board Evaluation Progress Report
Mrs. Wickerham provided an overview of the meeting she and Mrs. Smith had with Dr. Graham on Monday. They rated the evaluations (low, med, and high) and Mrs. Wickerham and Mrs. Smith will get together to review the information. They are hoping to have something in place for their June evaluation.
- C. Election Officials' Compensation
Mrs. McBride explained that this was a continuation of the discussion started at the special meeting on April 1 regarding an increase in the stipend for election inspectors. Discussion ensued. It was decided to leave the amounts as stipends and to go with the 2013 proposed payments of \$155 (full day) for the chief election inspector, and \$135 (full day) or \$67.50 (half day) for election inspectors.

**MOTION TO APPROVE THE PROPOSED STIPENDS
OF \$155 (FULL DAY) FOR THE CHIEF ELECTION
INSPECTOR, AND \$135 (FULL DAY) OR \$67.50
(HALF DAY) FOR ELECTION INSPECTORS**

**MOVED: Mr. Bower
SECONDED: Mrs. Wickerham
MOTION CARRIED: 6-0**

10. Board Member Reports

A. MCSBA Labor Relations Committee (March 27)

Mr. Bower attended the meeting and said they talked about the RASHP (Rochester Area Schools Health Plan) program and savings versus cost avoidances. He said it's interesting to see what's out there and that all districts are in the same boat. Mr. Barbeau said Mr. Whitmore is the district's delegate and he is the alternate. He said they just started talking about high hybrids and that by the time current contracts are up, we'll be talking about offering that. There are huge changes in store for next year per the Health Reform Act.

**Board Member
Reports**

11. Board Meeting Recap

- May 8 – Henrietta Chamber of Commerce Awards Dinner. Board members are to RSVP to the school district clerk and provide her with their dinner selection.
- April 11 – School visit to the Senior High School, 7 a.m.
- August 12 - Strategic Planning Forum, 8:30 a.m. to 12 p.m.
- August 28 – Staff Kickoff meeting, 8 to 9:30 a.m.
- Dr. Graham will get the finalized budget handout to Mrs. Flanigan for copying/distribution for the parent group budget talks

Meeting Recap

12. Adjournment

**MOTION TO ADJOURN THE MEETING AT 7:44 P.M.
MOVED: Mrs. Mitchell
SECONDED: Mrs. Chaudari
MOTION CARRIED: 6-0**

Adjournment

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: April 23, 2013